

Mayor O'Brien opened the Agenda Meeting at 10:02 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, October 9, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Melendez, Novak

Absent: None

Others Present: Mayor Kennedy O'Brien
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

None

• **NEW BUSINESS:**

• **COMMUNICATIONS & COMMITTEE REPORTS**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) Councilwoman Novak moved the following minutes/reports be received and filed. (None)

B) Bingo and Raffle applications were received from:

- 1) Sayreville Main Street Players LTD to conduct an on Premise Draw (Tricky Tray) on Nov. 16, 2018 at the Sr. Center. (RA:2220)
- 2) Sayreville Touchdown Club to conduct an Off Premise Draw Raffle on Dec. 16, 2018 at the High School (RA:2221).

- Approved

C) Notice received from PSE&G in the matter of a petition before the BPU for approval of its Clean Energy Future – Energy Efficiency Program and Recovery of Associated Costs.

- Receive & File

D) Committee Reports: 1) Progress.

• **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Councilman Lembo moved the following Minutes/Reports be Received & Filed:

- 1) Board of Adjustment minutes of August 22, 2018.
- 2) Planning Board minutes of August 15, 2018.

- Seconded by Councilwoman Novak.

B) Resolution adopted by the Zoning Board referring the Report on 2016 & 2017

Applications to the governing body.

- Review – Receive & File

C) Received the following Planning Board Resolution memorialized at their October 3, 2018 meeting:

- **Jernee Mill Center II – Final Major Site Plan**

Block 62, Lots 15, 16, 17.01

- Receive & File

D) Committee Reports: 1) _____

• **PUBLIC SAFETY – Councilman Buchanan**

A) **Minutes & Departmental Reports:**

Councilman Buchanan moved the following Minutes/Reports be Received & Filed:

1) Board of Health minutes of September 6, 2018.

- Seconded by Councilwoman Novak.

B) Committee Reports – Councilman Buchanan reported:

1) Marijuana Meeting – October 23, 2018 7PM

2) Requested input on curfew on Mischief night and Halloween.

3) Asked the Business Admin. to look into electric charging stations.

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports:**

Councilman Melendez moved the following minutes/reports be received & filed.

1) Recreation Advisory Board minutes of September 6, 2018.

- **Seconded by Council President Kilpatrick.**

B) Letter of resignation received from Helen Bruno Raccuia as a member of the Recreation Advisory Board.

- Receive & File

C) Dwarkadhis Temple request for additional dates on their **Special Event Application:**

October 19 7PM – 1AM - Cultural Event

October 20 9AM - 7PM - Ground Breaking Ceremony

October 21 9AM – 2PM - Medical Camp

Nov. 3,4,5,6,7 5PM-9PM - Diwali

Nov. 8 - 6AM-9AM -
11:30AM-1:30PM -

5PM – 9PM - New Year Day

Nov. 17 4PM-9PM - New Year Celebration

- Approved

C) Committee Reports – Councilman Melendez:

1) Reported on various recreation sponsored events.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports: - None**

B) Notice received from JCP&L in the matter of Implementation regarding the establishment of a Zero Emission Certificate Program.

- Receive & File

C) Notices received from US Federal Energy Regulator Commission which addresses the schedule for Environmental review for the final environmental impact statement for Transcontinental Gas Pipe Line Co. for the Northeast Supply Enhancement Project and notice of 30 day comment period.

- Receive & File

D) Committee Reports – Councilman Grillo:

1) Reported on the discussions the governing body has been having regarding the legalization of marijuana.

- **PUBLIC WORKS – Council President Kilpatrick**

- A) **Minutes & Departmental Reports:**

- Council President Kilpatrick moved the following Minutes/Reports be Received & Filed:

- 1) Solid Waste Advisory Council minutes of Sept. 11, 2018.

- seconded by Councilwoman Novak.

- B) Committee Reports: 1) Progress.

- **MAYOR – Kennedy O'Brien**

- A) Discussion on the No Parking on Pershing Avenue Ordinance (adopted on 9-11-18) Discussed earlier in the meeting.

- B) Discussed a manpower shortage for the volunteer first aid squads.

Asked the Business Admin. to reach out to the Police Chief and gather information on the number of calls made for assistance.

Councilwoman Novak said that when they met with the two hospitals they gave them a number of possibilities that if a squad has an ambulance available they would be called out first.

Mayor said that he is hearing it on to much of a regular basis. That there are delays or no response. So he feels that it is incumbent upon the elected officials to address this.

Mr. Frankel said that the two presidents of the squads should understand that there are major concerns. Councilman Buchanan said that he meets with the presidents once a month. Should the presentation/proposals be before the presidents?

Mayor asked Mr. Frankel to get prepared for the next meeting to give a presentation as to where the offers are, where our weaknesses are in call response and how the whole thing would work and how much if any cost would come to the Borough.

Councilwoman Novak suggested the Public Safety Committee meet with them.

Councilman Buchanan said that he would invite them to the next presidents meeting.

Mayor said that Dan is the Business Administrator so he needs to make the presentation.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- A) Authorization for Borough Clerk to advertise for the receipt of proposals for Professional Services for 2019.

- Resolution.

- B) Authorization to execute the Residential Maintenance Grant Agreement for the year 2019.

- Resolution

- C) Review and approval of 2019 Council Meeting Schedule.

- Change January 1st Reorganization meeting to January 5th, same time.

- D) Authorization to award contract through a non-fair and open process to Evo Studios, Inc. for the redevelopment of the Sayreville website in an amount not to exceed \$18,700.00.

- Resolution.

- **Planning & Zoning**

- **Public Safety**

- Public Works

A) Authorization to appoint Anthony Sesley to the title of Truck Driver Heavy in the Department of Public Works, effective October 15, 2018.

- Resolution.

B) Authorization to transfer Laborer Connor Deecken to the Dept. of Public Works from the Water & Sewer Dept.

- Approved.

C) Reported on the clean-up initialized by Elyse Barone, Recycling Coordinator following the county mowing the grass along Main Street.

- Recreation

- Water & Sewer

A) Appointing Sandra Verity as Clerk in the Water & Sewer Department, effective November 1, 2018.

- Appointment put on hold until the first quarter in 2019, due to a new billing system, felt the position may not be needed.

B) Appointing Robert Caramella as Laborer in the Water & Sewer Department, effective November 1, 2018.

- Resolution.

➤ **C.F.O. - Denise Biancamano**

A) Emergency Appropriation for Legal Services

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

A) Underground Storage Tank Removal Program – Status of Remedial Action Activities (Report Attached).

- Resolution

B) Borough Hall Boiler Replacement – Receipt of Bids (Verbal Report).

- Resolution

➤ **BOROUGH ATTORNEY - Michael DuPont**

A) Authorization to execute a Parking Easement Agreement between Highview Properties at Sayreville Urban Renewal, LLC and the Borough of Sayreville for the use of a portion of its property as a parking lot by the Morgan Hose & Chemical Co. No. 1.

- Resolution

- **EXECUTIVE SESSION** - None

- **PUBLIC PORTION**

At this time the Mayor opened the meeting to the public for any questions or comments.

Those appearing were:

- Ruth Ann Mahoney, 2 Gerard Place, Parlin

Agreed with the mischief night and Halloween night curfew. And felt 8PM was good.

Mayor thanked and commended Kevin Krushinski for his years of thankless service to the Borough of Sayreville.

There were no further appearances.

Councilwoman Novak moved the Public Portion be closed. Seconded by Council President Kilpatrick.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business. **Councilwoman Novak moved to adjourn the Agenda Session. Motion was seconded by Council President Kilpatrick.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 10:25 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved